

# Navy Family Readiness Program

**Our civilian workforce leads the way**  
in taking care of Sailors and their families.

FOLLOW THESE SIMPLE STEPS TO SEARCH [NAVYMWR.ORG/FFSP/CAREERS](https://navymwr.org/FFSP/careers) FOR NAVY FAMILY READINESS PROGRAM CAREER OPPORTUNITIES.

## 1 Open [navymwr.org/FFSP/careers](https://navymwr.org/FFSP/careers)

Use your web browser to open the [navymwr.org/FFSP/careers](https://navymwr.org/FFSP/careers) website. A listing of all the available Navy Family Readiness jobs is displayed on the webpage.

## 2 Enter “Keyword”

To view openings for a specific type of Navy Family Readiness Program job, type the job title/ key word into the “Keyword” box. To view all job openings, leave the box empty and scroll through the job listings.

## 3 Enter “Location”

To view all Navy Family Readiness Program job openings worldwide, leave the “Location” box empty.

To view positions at a specific location, type a city, state, zip code or country in the “Location” box, and then click the “Search” button.

## 4 View Positions

The webpage displays nine job positions per page. Click on the position title for more information.

## 5 Review Job Details

Information about the position is listed on the page. Scroll down to review the job Location, Summary, Duties and Responsibilities, Qualifications Required, Benefits, and How to Apply information.

## 6 Required Documents

Ensure that all documents supporting your job application are current.

## 7 Apply

Click on the USAJOBS hyperlink for the job announcement, which is above the Job Summary section. Then click on the blue “Apply” button on the right side of the USAJOBS webpage. Follow the steps to either create a USA Jobs account or log in to your existing account.

## MORE INFORMATION

For questions about available positions or your application, use the agency contact information located in the gray box in the “How to Apply” section.

Learn more about Navy Family Readiness Program career opportunities at [navymwr.org/FFSP/careers](https://navymwr.org/FFSP/careers).