
JOB DESCRIPTION

Crew Foreman

- Reports To: Golf Course Superintendent and Assistant Golf Course Superintendent.
- Directly Manages: Landscape Foreman, Irrigation Foreman, Application Technician, Application Apprentice, Equipment Operators and Landscape Gardeners.
- Classification: Hourly, full time.
- Working Hours: Normally 40 hours per week.
- Duties: Is a seasoned working professional who directly interfaces with the work crews and would be considered third in command, if this position is warranted. Assists in daily supervision of golf course maintenance operations and in the absence of the Superintendent and Assistant Superintendent, will assume temporary management responsibilities. This key position requires solid skills and understanding concerning all aspects of golf course maintenance and properly supervising the crew.

Specifically, the Crew Foreman must:

- Must possess thorough knowledge and understanding of all tasks relevant to all subordinate staff.
- Train staff on established procedures and techniques so that staff can properly perform their assigned functions in a safe manner.
- Performs tasks that are necessary to keep maintenance facility and equipment clean, organized and safe on a daily basis.
- Inspects all equipment and tools that are assigned to specific tasks and reports any deficiencies to the Equipment Head Mechanic.
- Fills in to perform all function and routine golf course maintenance activities as directed by listed supervisors.
- Become thoroughly trained in the proper procedures required to perform each task before performing each task.
- Must be able to help in all irrigation matters, including repairs.

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- Must be able to substitute as a chemical applicator.

Requirements:

- Communicate with a two-way radio system.
- Ability to perform complicated mathematic calculations.
- Possess good organizational skills.
- Must possess logical thinking to solve problems.
- Ability to carry out and communicate to others detailed written or verbal instructions.
- Ability to visually inspect golf course conditions and report findings.
- Have a valid driver's license and be able to operate a motor vehicle.
- Ability to perform heavy physical labor. May be required to work in an environment that includes such activities as bending, lifting, stooping, kneeling, climbing, reaching, standing, walking, pushing, pulling and grasping for up to 5 hours without sitting. May need to lift up to 100 lbs. occasionally and up to 50 lbs. frequently.

This job description does not state or imply that the above duties and responsibilities are the only duties associated with this position. An employee holding this position may be required to perform other, on the job related duties as requested. Requirements may be subject to modification only to reasonably accommodate individuals with a disability.