

## BUILDING SAFETY CHECKLIST

Date: \_\_\_\_\_

Initials: \_\_\_\_\_

Item	Yes	No	Actions/Comments
Structure/Equipment is in good repair. <ul style="list-style-type: none"> <li>• No cracks</li> <li>• No blades chipped</li> <li>• No loose floor tiles</li> </ul>			
Electrical wiring/connections are in good repair. <ul style="list-style-type: none"> <li>• No frayed plugs</li> <li>• No loose sockets</li> <li>• No bare wires</li> </ul>			
Lighting in all areas is adequate.			
Floors are non-slip. <ul style="list-style-type: none"> <li>• Floor has abrasive strips.</li> </ul>			
Exits are clearly marked.			
Equipment is fitted with safety devices. <ul style="list-style-type: none"> <li>• Blade shields</li> <li>• Automatic cut-offs</li> </ul>			
All fire extinguishers (hand and heat activated) are marked with date serviced.			
All personnel are trained in use of fire extinguisher.			
Local fire codes are followed.			
Emergency phone numbers are posted by phones.			
Chemicals and cleaning products are stored away from food and food related items.			
Carpets in good repair			